



REQUEST FOR PROPOSAL

PLANNING, ARCHITECTURAL AND ENGINEERING SERVICES FOR COMBINED SENIOR CENTER AND HEAD START CHILDHOOD DEVELOPMENT CENTER

ADDENDUM #1

RFQ No. S17-040 Addendum #: 1 Date: April 25, 2017

Please note the clarification and/or additional information for the solicitation referenced above.

1. Part II #1.5 Due Date:

Due date for responses is May 5th by 3:00 PM.

2. Q: Is the response page count limit 20-pages or 25-pages?

A: 25-pages.

3. Q: Can the flash drive provided with the response be labeled on the outside?

A: Yes.

4. Q: Is the childcare component of the project Head Start or early childhood?

A: At this time Head Start is expected to participate. The specifics of the program will be determined during the charrette and stakeholders meetings with the successful respondent.

5. Q: Is the design anticipated to require a large vehicle storage area?

A: Possibly.

6. Q: What type of public involvement is anticipated?

A: City Council members and general members of the public are expected to participate in the planning of the project.

7. Q: What City Staff members will comprise the solicitation review committee?

A: Tom Yantis, Assistant City Manager, Mark Tummons, Parks and Recreation Director and Joy Simonton, General Services Manager.

8. Q: What is the project budget?

A: \$3.7 million.

9. Q: Is Furniture, Fixtures and Equipment included in the \$3.7 million project budget?

A: Yes.

10. Q: Are roads and utilities already run to the project property boundary?
A: Yes.
11. Q: Does Leander currently have a Senior Center?
A: Yes, located at Old 2243 and Bagdad Road. Head Start is currently operating at that same location.
12. Q: Will the existing senior center close down as the new one opens?
A: Yes.
13. Q: Does the city have a feel for prioritizing indoor or outdoor space in the design?
A: The city has talked about creating a park-like feel but details will be determined by the public involvement sessions.
14. Q: What do “Staff Resources” mean in the response requirements?
A: Staff size, licenses held, and available workload capacity.



Approved by _____

Joy Simonton, General Services Manager